



High Point Ventures  
401 Lily Lane  
Golden, CO 80403  
Tel. (303) 868-6243  
Fax (303) 278-2326  
phil@hpointventures.com  
www.hpointventures.com

## EMPLOYMENT APPLICATION

### Personal:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ SS#: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### Previous Work Experience: (list most recent first)

Employer Name/Address: \_\_\_\_\_

Employer Phone: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer Name/Address: \_\_\_\_\_

Employer Phone: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer Name/Address: \_\_\_\_\_

Employer Phone: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

### Personal References: (list persons not related who you've known >1 year)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you have retail sales experience? \_\_\_\_\_ If yes, please give a brief description below:

---

---

Do you have office administration experience? \_\_\_\_\_ If yes, give description below:

---

---

Do you have IT and/or website experience? \_\_\_\_\_ If yes, give a description below:

---

---

Do you have shipping/receiving or warehouse experience? \_\_\_\_\_ If yes, give description below:

---

---

Do you have any physical limitations that we should know about? \_\_\_\_\_

---

---

When would you be available to start work? \_\_\_\_\_

Any scheduling conflicts we should be aware of? \_\_\_\_\_

Can you work weekends? \_\_\_\_\_

Are you willing to work overtime if needed? \_\_\_\_\_

If you have additional information you wish to share, please use the space below:

---

---

---

---

---

Signature

---

Date

Please feel free to attach your resume.